



**DEPARTMENT OF DEFENSE**  
DEFENSE CIVILIAN PERSONNEL ADVISORY SERVICE  
4800 MARK CENTER DRIVE  
ALEXANDRIA, VA 22350-1100

FOR: CIVILIAN PERSONNEL POLICY COUNCIL MEMBERS

FROM: Defense Civilian Personnel Advisory Service Director, Ms. Michelle LoweSolis

SUBJECT: Office of Personnel Management Families First Coronavirus Response Act Fact Sheet

AUDIENCE: Nonappropriated Fund and Appropriated Fund Employees

ACTION: Disseminate to all Department of Defense (DoD) Human Resources Practitioners

REFERENCE(S): Fact Sheet: Federal Employee Coverage under the Leave Provisions of the Families First Coronavirus Response Act (FFCRA), <https://www.opm.gov/policy-data-oversight/covid-19/opm-fact-sheet-federal-employee-coverage-under-the-leave-provisions-of-the-families-first-coronavirus-response-act-ffcra.pdf>

BACKGROUND/INTENT: On April 7, 2020, the Office of Personnel Management published the referenced Fact Sheet on Federal employee eligibility for leave under the FFCRA. The Fact Sheet identifies eligibility criteria for both Emergency Family and Medical Leave and Emergency Paid Sick Leave incorporated into the FFCRA. DoD Components should review this Fact Sheet in conjunction with previous DCPAS guidance providing Department specific guidance on recording leave under the FFCRA.

POINT(S) OF CONTACT: DCPAS Emergency Preparedness email: [dodhra.mc-alex.dcpas.list.emergency-preparedness@mail.mil](mailto:dodhra.mc-alex.dcpas.list.emergency-preparedness@mail.mil).

Attachment(s):  
As stated