



DEPARTMENT OF DEFENSE
DEFENSE CIVILIAN PERSONNEL ADVISORY SERVICE
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FOR: CIVILIAN PERSONNEL POLICY COUNCIL MEMBERS

FROM: Defense Civilian Personnel Advisory Service Director, Ms. Michelle LoweSolis

SUBJECT: Update - Additional Guidance on Benefits Payment Processing under the
September 10, 2020 Global Authorized Departure

AUDIENCE: Appropriated Fund and Nonappropriated Fund Personnel

ACTION: Disseminate to Department of Defense (DoD) Human Resources Practitioners and
Hiring Managers

REFERENCES:

- a. Per Diem, Travel and Transportation Allowance Committee memorandum, "Additional Guidance on Benefits Payment Processing under the September 10, 2020 Global Authorized Departure," September 25, 2020 (Attachment 1)
- b. Additional Guidance on Benefits Payment Processing under the September 10, 2020 Global Authorized Departure (Attachment 2)
- c. Department of State Standardized Regulations § 632 Subsistence Expense Allowance https://aoprals.state.gov/content.asp?content_id=269&menu_id=75

BACKGROUND/INTENT: On September 25, 2020, the Defense Travel Management Office released corrected guidance on "Benefits Payment Processing under the September 10, 2020, Global Authorized Departure" (reference a), which was previously disseminated via DCPAS Message 2020100 (reference b). The updated guidance includes the Department of State Standardized Regulations authority, for DoD civilian employees and their eligible family members (reference c).

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Attachments:
As stated