

Newsflash 12-7

Revised Standard Form (SF) 3107, Application for Immediate Retirement, FERS

This Newsflash affects Human Resources Offices

The Office of Personnel Management (OPM) revised SF 3107, Application for Immediate Retirement FERS. Retirement applications for annuities beginning after September 30, 2012 must be submitted on the revised form. Forms can be obtained from OPM's website at www.opm.gov/forms/html/sf.asp.

Following is a list of some of the changes covered on the revised SF3107 form:

- Section B: Enhanced instructions are provided to clarify the conditions for creditable military service in the armed services or other uniformed services of the United States;
- Section C: Requires married applicant's to submit a copy of his or her marriage certificate;
- Section D: Advises the applicant to read SF 3113, Applying for Immediate Retirement under FERS and provides explanations prior to making an annuity election;
- Section E, Item 3: Explains the applicant's obligation to continue premium payments until his or her annuity is finalized;
- Section F Item 1: Requires a response if the applicant was on OWCP and enrolled in FEDVIP.
- Section H: Summarizes the available options for payment per the Department of Treasury's Direct Deposit requirements;
- Section I: The applicant's checklist requires a copy of court order(s) awarding a former spouse a survivor annuity and/or a court/administrative order directing the applicant to provide health benefits coverage for his or her child/ren;
- Modified SF 3107-1, Section A provides instructions for FERS Transfers and Waived Military Retired Pay. SF 3107-2, Part I: to include situations where there is more than one Survivor Election being made;

Standard Form 3113, Applying for Immediate Retirement Under the Federal Employees Retirement System was also amended to include the latest Department of the Treasury's regulations for Direct Deposit



Questions?

Contact: benefits@cpms.osd.mil