



PERSONNEL AND
READINESS

UNDER SECRETARY OF DEFENSE
4000 DEFENSE PENTAGON
WASHINGTON, D.C. 20301-4000

JAN 6 2014

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: Extended Temporary Duty Assignments to Iraq and Afghanistan

This memorandum is intended to extend guidance provided in Under Secretary of Defense for Personnel and Readiness (USD (P&R)) Memorandum, "Building Increased Civilian Deployment Capacity," February 12, 2008, as amended December 8, 2010, which authorized the use of temporary duty (TDY) assignments for civilian deployments to Iraq and Afghanistan lasting up to 12 months or longer, but expired on October 1, 2011, a copy of which is attached.

As previously stated in section 6 of the February 12, 2008, memorandum, as a general rule, civilian deployments expected to last for periods of up to 12 months will be expected to be on the basis of TDY. Temporary Change of Station (TCS) is encouraged, but not required, for deployments expected to last for longer than 12 months. TCS should be authorized instead of TDY after considering cost savings and increased employee morale and job performance. For some employees, the benefits associated with TDY provide significant incentives for deployment to contingency locations. For other employees, TCS benefits outweigh those of TDY.

This guidance is retroactive to October 1, 2011, and will expire upon the publication of a revised Department of Defense Directive (DoDD) 1404.10, "DoD Civilian Expeditionary Workforce," January 23, 2009, which will incorporate the provisions outlined in this memorandum. Please note that much of the other guidance regarding Civilian Expeditionary Workforce deployments that was originally in the expired February 12, 2008 memorandum is now set forth in the "Civilian Expeditionary Workforce Program Office Business Rules," December 2, 2013, a copy of which is also attached.

My point of contact for this action is Mr. Seth Shulman, Chief, Compensation Division, Defense Civilian Personnel Advisory Service. He can be reached by telephone at (571) 372-1617 or by email at seth.shulman@cpms.osd.mil.


Jessica L. Wright
Acting

Attachments:
As stated

DISTRIBUTION:

SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
DEPUTY CHIEF MANAGEMENT OFFICER
COMMANDERS OF THE COMBATANT COMMANDS
ASSISTANT SECRETARIES OF DEFENSE
DEPARTMENT OF DEFENSE CHIEF INFORMATION OFFICER
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
DIRECTOR, OPERATIONAL TEST AND EVALUATION
DIRECTOR, COST ASSESSMENT AND PROGRAM EVALUATION
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
ASSISTANTS TO THE SECRETARY OF DEFENSE
DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTOR, NET ASSESSMENT
DIRECTORS OF DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES