

**DoW Military Spouse Employment Flexibilities
Reporting Template**

Component/Agency Name: _____

Component/Agency POC: First Name: _____ **Last Name:** _____

Component/Agency POC: Email Address: _____

Monthly Report Date: _____

Report Submission Date: _____

Report submissions are due by the 15th of each month, which covers the reporting period for the previous month. Please provide inputs for the following data requirements below:

- 1) **The number of recruit/fill requests:** _____
- 2) **The number of requests for which military spouse candidates were identified:** _____

How:

- 3) **The number of requests for which military spouses were selected:** _____
- 4) **The top three reasons that a military spouse was not selected (Attach additional sheet, if needed):**

Reason #1:

Reason # 2:

Reason# #3:

- 5) **Any recommendations for improving military spouse hiring opportunities:**

Please submit final reports to DCPAS: dodhra.mc-alex.dcpas.list.ec-policy@mail.mil