

Military Spouse Employment Flexibilities Reporting Template

Component/Agency Name: _____

Component/Agency POC: First Name: _____ **Last Name:** _____

Component/Agency POC: Email Address: _____

Monthly Report Date: _____

Report Submission Date: _____

Report submissions are due by the 15th of each month, which covers the reporting period for the previous month. Please provide responses to the following data requirements below:

- 1) **The number of recruit/fill requests:** _____
- 2) **The number of requests for which military spouse candidates were identified:** _____

How:

- 3) **The number of requests for which military spouses were selected:** _____
- 4) **The reason(s) why a military spouse was not selected (Attach additional sheet if applicable):**

Reason #1:

Reason #2:

Reason #3:

Reason #4: Additional Reason(s):

- 5) **Provide recommendations for improving military spouse hiring opportunities:**

Please submit final reports to DCPAS: dodhra.mc-alex.dcpas.list.ec-policy@mail.mil