

Family Member Eligibility Verification Annual Report

Immediate Action Required: Submit FMEV Report

This is a reminder that all components must submit their Family Member Eligibility Verification (FMEV) report in accordance with the requirements outlined in the Office of Personnel Management's (OPM) Benefits Administration Letters (BALs) 24-204 and 25-201.

Components are responsible for ensuring that dependent eligibility is properly verified and verification of work performed reported. Please ensure your agency's 2024 Open Season FMEV report is submitted to the Defense Civilian Personnel Advisory Service (DCPAS) no later than **August 15, 2025**.

For full guidance, refer to:

- BAL 24-204 for Details on FMEV Data Collection and Reporting
[BAL 24-204, Annual Family Member Verification Tasks](#)
[Attachment 1: How to Generate a Random Sample of Open Season Elections](#)
[Attachment 2: Family Member Eligibility Verification Annual Report](#)
- BAL 25-201 for Additional Instructions and Flexibilities
[BAL 25-201 Family Member Eligibility Verification Updates and Enrollment Processing](#)

To ensure compliance, please review your records and submit the FMEV report to dodhra.mc-alex.dcpas.mbx.benefits-contacts@mail.mil.



Questions?

Contact: dodhra.mc-alex.dcpas.mbx.benefits-contacts@mail.mil