



DEPARTMENT OF DEFENSE
DEFENSE CIVILIAN PERSONNEL ADVISORY SERVICE
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FOR: CIVILIAN PERSONNEL POLICY COUNCIL MEMBERS

FROM: Defense Civilian Personnel Advisory Service Director, Ms. Michelle LoweSolis

SUBJECT: OPM Memorandum on Annual Leave and Other Paid Time Off Guidance

AUDIENCE: Appropriated Fund and Nonappropriated Fund Personnel

ACTION: Disseminate to Department of Defense (DoD) Human Resources Practitioners and Hiring Managers

REFERENCE: Acting Director of the Office of Personnel Management (OPM) Memorandum, "Annual Leave and Other Paid Time Off Guidance," dated June 18, 2020, <https://www.opm.gov/policy-data-oversight/covid-19/annual-leave-and-other-paid-time-off-guidance.pdf>

BACKGROUND/INTENT: On June 18, 2020, the Acting Director of OPM released the above referenced memorandum providing an update on forthcoming regulations concerning restoration of annual leave, and guidance on the use of annual and other paid leave.

OPM intends to promulgate regulations that streamline the leave restoration process for employees unable to utilize "use or lose" annual leave due to work-related requirements related to the coronavirus disease 2019. The regulations will relieve the administrative burden on employees and agencies with scheduling, canceling, and restoring annual leave.

While OPM does not project when these regulations will be published in the Federal Register, the Defense Civilian Personnel Advisory Service will alert Civilian Personnel Policy Council members as soon as OPM releases these regulations.

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