



DEPARTMENT OF DEFENSE
DEFENSE CIVILIAN PERSONNEL ADVISORY SERVICE
4800 MARK CENTER DRIVE
ALEXANDRIA, VA 22350-1100

FOR: CIVILIAN PERSONNEL POLICY COUNCIL MEMBERS

FROM: Defense Civilian Personnel Advisory Service Director, Ms. Michelle LoweSolis

SUBJECT: Guidance on Waiver Approval Authority for Coronavirus Disease 2019 Personnel Movement and Travel Restrictions

AUDIENCE: Appropriated Fund and Nonappropriated Fund Personnel

ACTION: Disseminate to Department of Defense Human Resources Practitioners and Hiring Managers

REFERENCES:

- a. Secretary of Defense Memorandum, "Delegation of Waiver Approval Authority for Coronavirus Disease 2019 Personnel Movement and Travel Restrictions," October 5, 2020 (attached)
- b. Secretary of Defense Memorandum, "Transition to Conditions-based Phased Approach to Coronavirus Disease 2019 Personnel Movement and Travel Restrictions," May 22, 2020, <https://www.dcpas.osd.mil/Content/documents/OD/TransitionPhasedApproachCOVID.pdf>

BACKGROUND/INTENT: Pursuant to reference (a), effective immediately, the approval authority for waivers to the travel restrictions imposed within reference (b) may be delegated in writing to a level no lower than an appropriate officer in the grade of O-6 or a civilian equivalent. All other provisions of reference (b) remain in effect.

POINT OF CONTACT: Ms. Mayra Soto-Cubillos, Employment & Compensation, (571) 372-1686 or mayra.a.sotocubillos.civ@mail.mil

Attachment:
As stated



SECRETARY OF DEFENSE
1000 DEFENSE PENTAGON
WASHINGTON, DC 20301-1000

OCT - 5 2020

MEMORANDUM FOR SENIOR PENTAGON LEADERSHIP (SEE DISTRIBUTION)
COMMANDERS OF THE COMBATANT COMMANDS
DEFENSE AGENCY AND DOD FIELD ACTIVITY DIRECTORS

SUBJECT: Delegation of Waiver Approval Authority for Coronavirus Disease 2019 Personnel Movement and Travel Restrictions

Effective immediately, approval authority for waivers to the travel restrictions imposed by the May 22, 2020 Secretary of Defense Memorandum, "Transition to Conditions-based Phased Approach to Coronavirus Disease 2019 Personnel Movement and Travel Restrictions," may be delegated in writing to a level no lower than an appropriate officer in the grade of O-6 or a civilian equivalent.

Personnel traveling on government-funded travel authorizations will comply with applicable force health protection guidance.

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